



## CREDIT APPLICATION

### GENERAL INFORMATION

<b>GENERAL INFORMATION</b>					
<b>BUSINESS NAME</b>					
<b>DATE</b>			<b>FEDERAL ID NO.</b>		
<b>COUNTRY</b>		<b>CITY</b>			<b>ZIP CODE</b>
<b>ADDRESS</b>					
<b>BILLING ADDRESS</b>					
<b>BUSINESS PHONE</b>				<b>FAX NUMBER</b>	
<b>EMERGENCY PHONE</b>			<b>EMERGENCY CHARGE</b>		

### CONTACT INFORMATION

<b>CONTACT INFORMATION</b>					
<b>OWNER'S NAME</b>			<b>PHONE</b>		<b>E-MAIL</b>
<b>BUYER'S NAME</b>			<b>PHONE</b>		<b>E-MAIL</b>
<b>BILLING CONTACT</b>			<b>PHONE</b>		<b>E-MAIL</b>
<b>ACCOUNTING CONTACT</b>			<b>PHONE</b>		<b>E-MAIL</b>
<b>GENERAL MANAGER</b>			<b>PHONE</b>		<b>E-MAIL</b>
<b>NO. YEARS IN BUSINESS</b>		<b>CORPORATION</b>		<b>PROPIETTORSHIP</b>	<b>OTHER</b>

**CREDIT REFERENCES**

<b>CREDIT REFERENCES</b>			
<b>COMPANY'S NAME</b>		<b>PHONE</b>	
<b>ADDRESS</b>		<b>E-MAIL</b>	
<b>COMPANY'S NAME</b>		<b>PHONE</b>	
<b>ADDRESS</b>		<b>E-MAIL</b>	
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<b>ADDRESS</b>		<b>E-MAIL</b>	

**CREDIT INFORMATION**

<b>CREDIT INFORMATION</b>									
<b>CREDIT PERIOD</b>	<b>7 DAYS</b>		<b>15 DAYS</b>		<b>30 DAYS</b>		<b>45 DAYS</b>		
<b>PAY FORM</b>	<b>CHECK</b>				<b>TRANSFER</b>				

# COMERCIAL POLICIES OF FLORES LA UNION

## PAYMENT POLICIES

FLORES LA UNION is a farm committed to provide the best quality and service to our customer: That is why we have established a policy regarding the payment process.

- All customers who enter to buy flower or carnation must make the payment or prepayment if so agreed to the following account.  
PICHINCHA BANK (ECUADOR)  
Current Account N° 2100116671  
Address: Av. Amazonas y Pereira QUITO-ECUADOR  
CODE: PICHECEQ THIS IS THE CODE TO MAKE INTERNATIONAL DEPOSITS  
To the name of Mr. YANCHATIPAN AÑARUMBA LUIS ARMANDO  
CI: 0502359425
- The form of prepayment for flower purchases will be made during 30 business days, until the commercial relationship is strengthened or according to agreements that have been reached, and such value must be credited to the account before the flower leaves the farm.
- Then we proceed to execute the CREDIT APPLICATION, filled out and authorized by you or whoever made it.
- The form of credit is as follows.
  1. A credit of 7 days is made, for the payment after the shipment has left.
  2. The shipment of the account statements will be done every 15 days or as required by the customer.
- FLORES LA UNION is not responsible for protested or returned checks issued by the customer, and incur bank charges, if so it will be charged to the customer's account.
- Please make checks payable to YANCHATIPAN AÑARUMBA LUIS ARMANDO if it is an international check and national check.

The objective of our policy detailed above is to serve each of you in the best possible way.Ç

## CLAIMS POLICY

FLORES LA UNION is a farm committed to provide the best quality and service to our customers. For this reason our company has a properly trained and committed team to maintain the best quality of our flowers. This is why we have established a strict policy regarding the process and acceptance of claims.

- We do not accept any credit claim after 7 days from the date of shipment.
- The credit claim must be notified by e-mail or fax (not by telephone).
- The claim must include:
  - a. Description of the reason for the credit.
  - b. Details of the varieties.
  - c. Detail of the quantity of stems claimed.
  - d. Invoice number
  - e. Box number
  - f. Photos of the reclaimed flower, including boxes and labels.
- You should ask for information on the receipt of your credit application.
- Our prices are FOB QUITO so we do not cover the cost of freight or others.
- Once the credit is received by the sales department, it will be processed and a positive or negative answer will be sent.

This procedure is applied in order to follow up and verify the claims, so that we can correct the problem, if necessary, and solve them immediately.

OWNER NAME: \_\_\_\_\_

DATE: \_\_\_\_\_

\_\_\_\_\_  
OWNER SIGNATURE